Present: Paul Newton, Paul Coad, Gabby McIntyre, Bec Pellowe, Amy Mraz, Monica Ghirxi, Paul Poliviou, Wayne Lovie

Apologies: Noelene Ryan, Erick Del Socorro, Stacey Wilkins, Dean Napier

Meeting Opened: 8pm

ADOPTION OF THE PREVIOUS MINUTES:
MOTION: that the minutes as presented be accepted as a true and accurate record of the previous meeting.

Paul / Gabby CARRIED

BUSINESS ARISING FROM THE MINUTES

Parking
A notice to be sent home to all families in regards to parking illegally, it is becoming a concern that students are being placed at risk.

Follow up: The City of Casey has been notified and the school has requested that a traffic engineer come out to the school and assist in implementing a sustainable solution, eg. Signage etc.

Yellow Line Makings Gutters Near Kitchen
Yellow safety lines on the edge of the spoon drains near the Kitchen Centre have been painted.

MOTION: that the business arising be accepted
Paul / Bec CARRIED

CORRESPONDENCE
AS TABLED
Send to Business Action Sort

CORRESPONDENCE OUT

From Business Action Sort

BUSINESS ARISING FROM CORRESPONDENCE: NIL

MOTION: THAT THE CORRESPONDENCE BE ACCEPTED.
Wayne / Amy CARRIED

Assistant Principals & Principals Report
As Tabled

MOTION: that the Assistant Principal’s & Acting Principal’s Report be accepted.
Monica / Gabby CARRIED
EDUCATION POLICY REPORT

Minutes as Tabled

MOTION: that the Special Religious Instruction policy be accepted
Monica / Bec CARRIED

MOTION: that the Education Policy report be accepted.
Monica / Bec CARRIED

FINANCE REPORT

Minutes as Tabled

MOTION: That School Council endorses reinvestment of principal ($58,901.35) and interest ($205.75) for a further 30 days from 26th May and approves the reinvestment of principal ($59,107.10) and interest ($199.18) for a further 30 days from 25th June subject to cash flow.
Paul / Paul C CARRIED

MOTION: That the Journal Report for May 2013 be approved.
Paul / Amy CARRIED

MOTION: That School Council approves a credit to cash transfer in Term 3, of our projected surplus for 2014 as predicted by the current SRP planner, the amount to be approved by School Council executive and the funds invested in Term Deposit with VTMB.
Monica / Gabby CARRIED

MOTION: That School Council approves the reinvestment of principal ($59,306.28) and interest ($199.85) for a further 30 days from 25th July, subject to cash flow.
Wayne / Paul C CARRIED

MOTION: That the General Ledger Variance Report as at 30th June 2013 be accepted.
Wayne / Bec CARRIED

MOTION: That School Council approve the attached changes to the confirmed budget for 2013.
Wayne / Amy CARRIED

MOTION: That the Journal Report for June 2013 be approved.
Wayne / Gabby CARRIED

MOTION: That School Council approves that Kay Davies be removed as a signatory from all bank accounts and term deposits. All other signatories to remain unchanged until after the Principal selection process is completed.
Wayne / Bec CARRIED

MOTION: that the Finance report be accepted.
Wayne /Paul C CARRIED
FACILITIES

MOTION: that the cleaning contract be extend for a further 12 months with ICM.
Paul P / Paul C CARRIED

Minutes as tabled.
MOTION: that the facilities report be accepted.
Paul P / Wayne CARRIED

PFA
As Tabled

A motion is hereby placed before Chalcot Lodge School Council that the Shopping Tour fundraising activity and Chalcot Cook Book be nominated as input taxed event for GST purposes.
This Input Taxed event is planned to be conducted by Chalcot Lodge School Council in the year ended 31st December 2013 and all relevant financial transactions will be accordingly recorded in the schools accounting and taxation records as “GO4 Input Tax”- that is, including on the BAS for reporting purposes but no GST remitted or claimed.
The Council notes that the record of this decision must be retained for 5 years and that the election cannot be revoked for 12 months.
The Council notes that the transactions of each Input Tax event will have separate accounting records (distinct CASES Gender Ledger Code accounts are satisfactory) and utility accounts will be apportioned on an equitable basis (eg floor space).

MOTION: that the PFA reports be accepted
Monica / Wayne CARRIED

STUDENT COUNCIL

As tabled

General Business

Asset Audit Write Off’s
MOTION: that school council approves the removal of the Asset as per the scheduled table
Wayne / Gabby CARRIED

Meeting Closed: 9.10pm