

CHALCOT LODGE PRIMARY SCHOOL

10th November 2020

Dear Parents / Guardians,

Chalcot Lodge is looking forward to another great year of teaching and learning and would like to advise you of parent payment arrangements for 2021.

Chalcot Lodge makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

There are three areas for which parents may reasonably be requested to make a payment or contribution:

- **essential education items** which parents/guardians pay the school to provide or may provide themselves if appropriate and in consultation with the school, (for example, stationery, text books and excursions).
- **optional education items** which are offered on a user-pays basis and which parents/guardians may **choose** whether their child accesses or participates in (for example, school magazines or extracurricular programs or activities); and
- **voluntary financial contributions** which parents/guardians may be invited to donate to the school.

School Council is requesting a supplementary essential education amount to support the purchase of curriculum resource materials for programs outside the standard curriculum. Without these contributions, the school would be unable to provide the comprehensive curriculum program that is currently available to students and which they need and richly deserve. Please find the fee schedule for attached.

Financial Support for Families

Chalcot Lodge understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- individual payment plans

Camps, Sports, Excursion Fund (CSEF)

CSEF will be provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. The allowance will be paid to the school to use towards expenses relating to camps, excursions, or sporting activities for the benefit of your child.

The annual CSEF amount per student will be:

\$125 for primary school students

Support for families experiencing hardship is available; please contact Narelle Coyne on 9700 4455 to discuss your circumstances and the options available to you.

Payment Methods

Payment in full via Compass Pay will be available from Tuesday 10th November and all through the school holidays. Payments will also be accepted at the office from Tuesday 10th November until Thursday 17th December 2020. Families wishing to make payments via instalments need to visit the office to facilitate this arrangement. Bags of requisites will be delivered to classrooms.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Paul Poliviou
Acting Principal

Paul Coad
School Council President

