

# CHALCOT WEEKLY

**NEWSLETTER No 28 – 9th September, 2016**

***Growing a Supportive Community of Active Learners***

**AFL SOUTHEAST  
MULTICULTURAL  
SCHOOLS GALA DAY**

On September 7th, years 4/5/6 students were selected to represent Chalcot Lodge at the AFL Southeast Multicultural Schools Gala Day. The day was about celebrating the great game of AFL and celebrating the many cultures, religions and backgrounds that make up our diverse community.

Throughout the day there was blood, sweat and tears and all students worked well in their teams. The boy's team went undefeated and won the Grand Final for the day. They all received a medal and a trophy for our school. The girl's team played really well throughout the day and made it into the Grand Final. Unfortunately they lost, however they played their best and always held their heads high.

The boys will go on to compete at the State Multicultural Gala Day on the 12<sup>th</sup> of October. As a great surprise the girls were informed, they too were to represent Chalcot and the Southeast division at State. Congratulations to all who participated and to our two teams going on to compete at the State Multicultural Gala Day.

A big thank you to Miss Thomas and Miss Proven for coaching the teams on the day and to Miss Thomas for organising Chalcot students to attend.



# FROM THE PRINCIPAL

## Footy Day

The students, staff and parents had a terrific day on Tuesday eating sausages and dressing in their favourite sporting attire. The smell of the barbeque made everyone in the office very hungry!! A big thank you to our Parent Helpers for organising this great day for our students.



## Footy Frame - Special Effort



The winners of our Footy Frame Special Effort are:

- 1<sup>st</sup> - Grace from 1/2C
- 2<sup>nd</sup> - James from 4/5T
- 3<sup>rd</sup> - Mert from 5/6A

A very big thank you to Mr Mark Ockenden for creating and donating these magnificent picture frames. The school has raised \$160 which will go towards the Parent Club Fund Raising Efforts. Thanks Mark – You're a Legend!!!!

## Bunnings BBQ



A BIG thank you to all the parents and staff who have volunteered their time to cook sausages at Bunning's Dandenong tomorrow to raise money to support the Year 6 Graduation and their Big Day Out at the end of the year. Without all the hard work of our wonderful Year 6 parents and teachers, none of this would be possible. So once again, thank you!

Don't forget, if you are free drop in and buy a sausage or a drink.

## Term 3 Disco

The Parent Club will be holding the Term 3 Disco, next Friday, last day of Term 3. The disco ball will be flashing from 9.15am – 10.45am for Year 3 to 6 and from 11.30 to 12.30 for Years Prep to 2.

The cost is \$2.00 per child to attend the disco and a further \$2.00 per child to come along in casual dress. Parent Club has put a cap of \$10.00 per family. Payments can be made either through Qkr or cash maybe brought on the day.



**Please note:** Cash payments will only be accepted on the day of the disco and should be given to the classroom teacher. Cash payments will not be accepted before the day of the disco

## Last Day of Term 3 – Friday 16<sup>th</sup> September

Just a reminder that our last day of Term 3 is on Friday 16<sup>th</sup> September; students will be dismissed from school at **2.30pm**. Students will eat lunch from 12.50pm to 1.00pm. Lunch play will be from 1.00pm to 2.00pm and students will be dismissed from their classrooms at 2.30pm. Please ensure that arrangements are made for your child to be collected from school at 2.30pm.

## Prep Transition - Term 4

The school's formal Transition (Kinder Club) Program commences next term. This program is only for children who have been enrolled in Prep for 2017 and their parents. During this Transition Program, parents will be provided with information in relation to the running of the school, the Prep Program and how they can assist their child to have a smooth start to their primary school life. The dates of the next Prep Transition session (Kinder Club) are **Wednesday 26<sup>th</sup> October from 2.30pm – 3.30pm and Tuesday 6<sup>th</sup> December from 2.00pm – 3.30pm.**

## Enrolments for 2017

We are currently firming up projected enrolment numbers to facilitate planning and preparations for 2017. Consequently, parents who have children who will be starting school at Chalcot next year are requested to submit completed enrolment forms to the office by the end of Term 3. Enrolment packs are available at the office. We would also appreciate if you could advise the office if your family is not be attending Chalcot Lodge next year.

## School Policy Review

We are currently reviewing our Mathematics, Gender Equity and Student Welfare Information Protocol policies. School community input is welcome. If you would like to make any comments in relation to these policies, please feel free to email your comments to me via the schools email address at [chalcot.lodge.ps@edumail.vic.gov.au](mailto:chalcot.lodge.ps@edumail.vic.gov.au).

**Monica Ghirxi**  
**Principal**

# *FROM THE ASSISTANT PRINCIPAL*

## **Term 4 - Wearing School Hats is Compulsory**

Just a reminder, that beginning next term, all students must wear their school uniform broad brim hat when outside. Students who do not have their hats during recess times will be asked to stay under the covered way adjacent to the office.

As part of our Sun Smart Policy, students must wear a uniform hat during Terms 1 and 4 for all outdoor activities. During Physical Education and sporting activities students are required, where possible, to wear a hat or remain in the shade.

## **Student Led Conferences**

Our Student Led Conferences will be held next Thursday 15<sup>th</sup> September from 4.00pm to 7.30pm. All parents/guardians should have now received their appointment times.

As Student Lead Conferences are a part of the school's Assessment & Reporting process, it is an expectation that all students' and their parents/guardians attend.

## **Collection of Students**

If for some reason you, or your child's carer, is delayed after school, please contact us so that your child can be brought into the office to wait. Children often become distressed if they are not collected at the usual time. By letting us know of your delayed arrival, we can avoid any unnecessary distress. Students who have not been collected by 3.45 pm are to come into the office to wait for their parents. Once students come into the office, they will not be allowed to leave the building unaccompanied. Parents or carers will have to come inside to collect the students from the office.

If you know you are unable to pick your child up on a certain day, we do have an after school care program available. Please see the back of the Newsletter for more details.

## **Absences**

DET requires that schools record and report on student absences. Further, it requires that on return to school, parents or guardians provide a written explanation for the absence.

The school encourages parents and/or guardians to contact the school if their child is not going to attend school due to ill health, family holidays or business

If you wish to take your child from school to attend a dentist and/or other appointment during school hours, you **MUST** call at the office to collect and sign them out. After signing them out using exit register (IPAD), the child will be brought down to the office. The number of days absent will be reported to parents on the mid and end reports.

## **Emergency Information in Preparation for Term 4**

So that parents may be contacted quickly, in the case of serious illness or injury at school, your children's emergency information must be up date as necessary during the year (eg. change of occupation, change of emergency contacts, change in address or home, work or mobile telephone number, etc.). Please notify the office promptly if you need to make changes to your children's information. The school must also be advised of the granting of court orders relating to your children. A copy of any current court order must be given to the school.

## **Mr P's Final's Footy Predictions**

Hawks by 1 points

Giants by 5 points

Dogs by 1 points

Crows by 45 points

**Paul Poliviou**  
**Assistant Principal**

# FOOTY DAY





## Breakfast Club SMOOTHIES

To celebrate our first term with Breakfast Club, we are having a special SMOOTHIE BREAKFAST! Make sure you are there at 8:30, with your friends, on **Friday September 16<sup>th</sup>**. Don't forget you must have a signed permission slip to participate. Our normal breakfast is still available on this day.

Can't wait to see you there!

Mrs Kropp and Miss Ablitt

### THIS WEEK AT BREAKFAST CLUB.....

Mrs Bracegirdle

Get to know me TEACHER PROFILE

What is your full name? : Cathy Bracegirdle

When is your birthday? : 13/6/1965

What is your favourite breakfast? : Eggs, bacon & tomato.

Which famous person would you invite to breakfast? :

My Mum and Dad!

Why? : They're not famous, but everyone who knows them loves them. They really care about families and kids.

What is your favourite holiday destination? : Anywhere with wide open spaces, water and lots of sun.

What book are you reading right now? : The last book I read was Eighth Shepherd, by Bodie & Brock Thoene; a husband/wife team who take real people and events from history, add fictional characters and weave a story around them. I can't wait to get the next book in the series!

What is your favourite movie? : The Lord of the Rings

What's something we don't know about you? :

Have I told you that I'm a GRANDMA now?

You can ask me more questions at Breakfast Club,

on **FRIDAY<sup>th</sup> at 8:30 am.**

I can't wait to see you all there!

### THIS WEEK AT BREAKFAST CLUB.....

Mrs Kropp

Get to know me TEACHER PROFILE

What is your full name? : **Stephanie Kropp**

When is your birthday? : **26<sup>th</sup> May**

What is your favourite breakfast? : **Porridge with strawberries & blueberries**

Which famous person would you invite to breakfast? : **Usain Bolt**

Why? : **He is amazing at what he does & seems very down to earth & personable. I'm sure he eats a very healthy breakfast each day ☺**

What is your favourite holiday destination? : **Bali**

What book are you reading right now? : **Nothing at the moment. I look forward to starting my next book in the school holidays**

What is your favourite movie? : **Toy Story**

What's something we don't know about you? : **I have a little pug called Romeo & am looking into getting another pug puppy soon**

You can ask me more questions at Breakfast Club,

on **FRIDAY<sup>th</sup> at 8:30 am.**

I can't wait to see you all there!

FATHER'S



DAY



BREAKFAST





# DIARY DATES

Saturday	10 <sup>th</sup>	September	Yr. 6 Grad Bunnings BBQ	Dandenong 8.00 am – 4.00pm
Monday	12 <sup>th</sup>	September	Yr. 6 PALS	
Tuesday	13 <sup>th</sup>	September	Assembly	Froggy Awards – 2.45 Hall
Wednesday	14 <sup>th</sup>	September	Division Athletics	Qualified Students
Wednesday	14 <sup>th</sup>	September	School Council	7.00pm - Staffroom
Thursday	15 <sup>th</sup>	September	Student Led Conferences	4.00pm – 7:45pm
<b>Friday</b>	<b>16<sup>th</sup></b>	<b>September</b>	<b>Term 3 ends</b>	<b>2.30pm finish</b>
<b>Monday</b>	<b>3<sup>rd</sup></b>	<b>October</b>	<b>Term 4 begins</b>	<b>9.00am start</b>
Tuesday	4 <sup>th</sup>	October	Swimming begins	Tuesday – Friday
Monday	10 <sup>th</sup>	October	3/4 Gleneagles Cup	
Monday	10 <sup>th</sup>	October	Parent Club	6.30pm – Staffroom
Tuesday	11 <sup>th</sup>	October	2 <sup>nd</sup> week Swimming	Tuesday – Friday
Tuesday	11 <sup>th</sup>	October	Assembly	2.45pm – Hall
Thursday	13 <sup>th</sup>	October	Regional Athletics	Selected students only
Tuesday	18 <sup>th</sup>	October	Bunnings Planting Day	9.30am – 1.20pm
Wednesday	19 <sup>th</sup>	October	School Council	7.00pm – Staffroom
Saturday	22 <sup>nd</sup>	October	Parent Club Bunnings BBQ	8.00am – 4.00pm Dandenong



## FROGGY AWARD



0K	Hana Memedi	0C	Eliana Kan
12B	Tijana Karac	12C	Jaylan De Vond
12O	Kiran Jayawardena	12V	Renee Marie
34E	Johnathan Figueroa	34K	Evangeline-Rae Mihailovici
34N	Alex Tat	45T	James Ozols
56A	Andy Di Pascale	56P	Olivia Ashby
ICT	Ronan Medancic	ART	Abigail Pellowe
PE	Campbell Newton	PERFORMING ARTS	Adhia Azizz



### **LITTLE FROGS PLAYGROUP**

The Little Frogs Playgroup will continue every Wednesday at 9:15am for the rest of the year except school holidays. If you would like to take part in this wonderful program, please contact the office on 9700 4455.

### **BEFORE AND AFTER SCHOOL CARE**

Child Care Benefit and Child Care Rebate available for all families.

Morning: 7.00am – 8.45am Monday to Friday during school term, excluding all Victorian Public Holidays.

Permanent/casual: \$ 15.00.

Breakfast is provided until 8.30am.

Afternoon: 3.30pm – 6.00pm Monday to Friday during school term, excluding all Victorian Public Holidays.

Afternoon snack and drink provided.

This week's activities include:

- Newspaper dress-ups
- Bubble Painting
- Ancient Civilisation dress-ups and craft
- Movie afternoon
- A picnic, and wet sponge target practice

For program information, bookings or cancellations, please contact Emily or Lauren on 0400 194 859 on weekdays.

**Y.L.V Team**

### **UNIFORM SALES**

School uniform items can be purchased directly from the Beleza School Uniform Store at shop 7, 151 – 159 Princess Hwy, Hallam, phone 9702 3181. Mastercard and Visa are accepted.

Beleza order forms are also available at the school office. When placing your order you will need to make payment to the school either by cash or by completing your credit card details on the order form. Beleza staff will then deliver your order the school.

### **SCHOOL BANKING**

Don't forget that EVERY FRIDAY is School Banking day and students should hand in their deposit book first thing on Friday.

### **IMPORTANT DATES:**

16/9/16 Last day of School Banking for Term 3 (& the end of both competitions)

7/10/16 School Banking resumes after school holidays

### **REWARDS NEWS: AVAILABLE WHILE**

**STOCKS LAST:** Backtrack Eraser Pen, Dollarmites Money Box, ET DVD, Galaxy Glider, Intergalactic Rocket, Jump & Skip Rope, Outback Pat Bag Tag, and Outer Space Savers Money Box.

**VERY LOW IN STOCK:** Wildlife Writer Set and Flying Snake Tail (please also show a second choice, in case we run out). **NO LONGER**

**AVAILABLE:** Mud Splat Handball. If you don't have an order slip for the item you wish to order, just supply a note along with your 10 tokens.

### **AUSTRALIA ZOO & PRIZELIGHTS**

**COMPETITIONS:** Next week is your child's last opportunity to make the deposits necessary to be in the running for these 2 fantastic competitions (15 from the beginning of the year for the Australia Zoo tour, and 3 during term 3 for some great prizes). Don't forget about the online activity (go to <https://www.commbank.com.au/personal/kids/school-banking/prize-lights.html>) which will earn your child the chance to win one of 50 PlayStation 4 packs (if they have already made their 3 deposits in term 3). Good luck!

Ingrid Williams

School Banking Coordinator





## CHALCOT LODGE PRIMARY SCHOOL

### POLICY: MATHEMATICS

INITIAL COPY

17/11/93

DRAFT REVIEW

05/09/16

### PURPOSE

To equip students with appropriate mathematical skills, encourage students to value and enjoy learning Mathematics and to appreciate the relevance of Mathematics in everyday life.

### GUIDELINES

- Ability in numeracy is a prerequisite for further learning and its teaching will be a main component of our school's curriculum; and
- Mathematics will be more meaningful to students if mathematical concepts are developed through the use of concrete materials and real life situations.

### IMPLEMENTATION

- The Year P-6 Mathematics Program will be developed in line with the Mathematics Victorian Curriculum documents;

The Mathematics Program will be enhanced by the use of online resources, support materials from the DET site and commercially published materials;

- Explicit teaching of skills and concepts will be enhanced through the school's collaborative teaching and learning approach;
- Inquiry learning will be nurtured through open-ended questioning techniques, tasks linked to real life situations and the use of hands on equipment;
- Focus will be on risk taking and problem solving strategies, which will aim to enable students to experience success, think laterally and enhance self esteem, while applying their Mathematics skills and deepening understanding
- Assessment in Mathematics will be based on the Chalcot Lodge Primary School Assessment Schedule;
- Assessment will be used to inform teaching: identifying current student understanding and future learning needs; specific mathematics ideas and concepts to be taught; and formation of groups, which will be flexible according to student need and ability;
- eLearning will be used to support the implementation of the Mathematics Program from Prep to 6;
- Timetabling will aim to facilitate the implementation of the Mathematics Program; It is expected that Mathematics will be taught so that students participate in approximately 5 hours of Mathematics each week;
- Student achievement will be recorded electronically through GradeXpert and CASES 21;

Formal and informal moderation will be conducted by staff to ensure consistent judgements in recording student achievement;

- Staff will be encouraged to access appropriate mathematical professional development within and beyond the school;
- Mathematics equipment will be stored in a designated area in the corridor cupboards;
- Mathematics Coordinator/s will be responsible for maintenance and distribution of the Mathematics Equipment Inventory; and
- Mathematics Coordinator/s will be responsible for the preparation and administration of the Mathematics Program Budget.

### EVALUATION

The Mathematics Policy will be reviewed by the Mathematics Coordinator and the Education Policy Committee, every three years, or sooner if required.

## CHALCOT LODGE PRIMARY SCHOOL

### POLICY: GENDER EQUITY

INITIAL COPY  
1995

RATIFIED REVIEW  
02/09/16

### PURPOSE

To enhance students' knowledge, skills and confidence during their school life to enable them to participate effectively in all aspects of life at and beyond school regardless of gender.

### GUIDELINES

- All students have a right to provision of excellence in education in order to maximise their personal and academic development and achievement; and
- Students require a supportive and safe environment that is conducive to learning for all.

### IMPLEMENTATION

- All students will participate in all curriculum areas;
- Staff will be provided with whole school student achievement data and Attitudes to School data to inform professional discussions relating to curriculum development and implementation;
- Program budgeting and resourcing of the curriculum areas will reflect the needs of all students;
- An environment free from all sexual harassment will be promoted and enforced;
- The Human Rights and Anti-Discrimination Requirements and the Student Well-being and Discipline Program and policy outline procedures for dealing with issues relating to harassment;
- The achievement levels, attendance and participation by students in all curriculum areas will be monitored by formal procedures such as the Chalcot Lodge Assessment Schedule and attendance monitoring processes; and informal anecdotal observation. These will be evaluated and acted upon as necessary;
- Junior School Council will provide a forum for issues to be raised and followed up;
- Programs such as Peer Mediation, Restorative Practices, Communication & Leadership Program, Social Skills Programs and senior school Sex Education, which teach girls and boys effective communication, conflict resolution skills and valuing positive relationships will be developed and implemented;
- Students will be provided with equal access to playground space and sports equipment;
- Opportunities for students to learn in single sex groups may be provided, when needed and if resources are available; and
- The physical needs of each student will be provided for in relation to privacy, hygiene and clothing.

### EVALUATION

The Gender Equity Policy will be reviewed by the Student Well-being Coordinator, in consultation with the Education Policy committee, every three years or sooner if required.

## CHALCOT LODGE PRIMARY SCHOOL

**POLICY: STUDENT WELFARE - INFORMATION PROTOCOL**

**INITIAL COPY**

**15/05/1996**

**REVIEWED**

**05/09/2016**

### **PURPOSE**

To ensure that confidentiality is maintained and that correct procedures are followed for all student wellbeing issues.

### **GUIDELINES**

Confidentiality must be observed as appropriate;

All information is subject to the Freedom of Information Act and any communications, verbal or written, should be given in awareness of this requirement; and

All record keeping and processes must be in line with DET requirements.

### **IMPLEMENTATION**

The Student Well-being Coordinator, colleagues and associated professionals will regularly discuss issues of student welfare in relation to individual students and, when necessary, school practices;

All staff members must contact the Student Well-being Coordinator or Principal prior to communications with practitioners or agencies;

The SWC will be responsible for coordinating referrals of students on line to speech therapists, psychologists and social workers;

A parental permission form must be completed prior to any intervention, with the original being given to the relevant service and a copy kept in the school files;

A referral may be initiated by the class teacher or parent by contacting the SWC;

Class teachers and parents may need to be involved in a preliminary and subsequent case conference meetings;

Phone calls regarding student well-being must be taken privately in a room, behind closed doors, to ensure confidentiality,

Appropriate factual documentation will be maintained;

Face to face interviews must be conducted in a confidential setting;

Where necessary, appropriate staff will be advised of relevant information;

Class teachers will be advised of appointments made for students and / or parents;

In line with DET requirements, student records from Student Support Services will be stored in the locked filing cabinet in the Assistant Principal's office. No access is permitted to these files without the permission of the SSSO.

### **Non -school Based Professionals / Agencies**

When students are referred by the school or the school is advised that a child has been referred, notification will be sent by the SWC to the practitioner or agency advising that:

- contact will be through the Principal/SWC;
- any reports requested must be accompanied by a letter indicating for whom the information is required;
- the parents are entitled to have access to any report provided; and
- appropriate reports will usually be posted to associated professionals unless otherwise requested;

Arrangements will be made for the class teacher to have access to and discuss any findings and participate in a case conference if required;

Where necessary, staff will be advised of relevant information;

When glasses, medication, long term or other paramedical intervention is prescribed, class teachers should inform the SWC, and this information will be documented through the CASES21 system and the Medical Records folder;

If any medication is to be taken at school by students, notification must be provided in writing by the parent or guardian to the Principal or Assistant Principal clearly stating:

- the name of the student and class;
- the name and strength of the medication;
- the dosage required; and
- the time for medications to be taken to be taken;

The Principal or Assistant Principal must sign this notification; and

All parental notes are to be filed in the Student Medication Records folders.

### **EVALUATION**

The policy will be reviewed by the Principal and SWC, in consultation with the Education Policy Committee, every three years or sooner if required.