

2017 School Captains



*Green Team Leaders
& Friends*



House Captains

FROM THE PRINCIPAL

From the Principal

Junior School Councillors, ICT Leaders, Art and Garden Monitors will be presented with their badges during assembly on Tuesday 14th February at 2.35pm.

ICT Leaders

Ethan Adams
Troy Kanapathy
James Ozols
Liam O'Callaghan
Samir Alketiri
Josh Millar
Mashood Ahmed
Enrique Salinas
David Swierczek
Alejandro Salinas
William Makoni
Asher Lawson
Josh Kurz
Christy Allsopp
Amy Williams

Junior School Councillors

Emily Goodall
Joshua Kurz
Audrey Papaefstathiou
Gaby Hernandez
Tyler Foulston
Makayla Robertson
Sophia Appleton
Jackson Clish
Emily Hamilton
Christos Stylianou
Thomas Bago
Tanya Kanapathy
Abigail Pellowe
Aidan Papaefstathiou

Art Monitors

Josh Kurz
Chantel Fullard
Olivia Corrigan
Amy Williams
Sophie Yem
Andrea Kovac
Jemila Simpson
Tameka Roberts

Garden Monitors

Lachlan Mumehewa
Audrey Papaestathiou
Leah Sterecki
Christy Allsopp
Joshua Simpson
Jenny Mayes
Chantel Fullard

Office Repairs

Our office is finally being repaired after the flood damage. New carpet and joinery will be installed next week. While work is going on, the office area will be classed as a 'worksite area' and unfortunately out of bounds next week on Monday, Tuesday, Wednesday and possibly Thursday. No students or parents will be permitted in the office during these days and staff will have limited access. Our phone lines will also be limited so please be patient when trying to contact the office.

We do apologies for any inconvenience this may cause.

School Hats

Chalcot Lodge school hats are now in stock at Beleza. School hats are compulsory in Terms 1 and 4. Could parents/guardians please ensure that children are wearing the correct school uniform hat by the end of next week.

Meet & Greet Family Fun Night – Thursday 16th February



We are very busy preparing for our 'Meet & Greet Family Fun Night' which will be held on Thursday 16th February. Parents and guardians are invited to meet their children's teacher and visit the classrooms between **5.30pm and 6.15pm**. Once your child has introduced you to their teacher, families are invited to join us for a free BBQ in the courtyard.



MAKE SURE YOU GET A STAMP FROM YOUR TEACHER INDICATING THAT YOU HAVE VISITED THE CLASSROOM BEFORE RECEIVING YOUR SAUSAGE!!!

At 5.30pm, Prep parents/guardians are invited to attend a Prep Information Session which will be held in rooms 9 & 10.

Between 6.00pm and 7.00pm, there will also be lots of fun activities happening on the senior side playground for all our students and their families to enjoy. A very big thank you to Kelly Sports for organising the Family Fun Night activities!!

Peter the coffee man from 'Cafe2u' will also be selling coffee from his van on the night.

To assist with preparations, please complete the Family Fun Night BBQ & Information Session response through tiqbiz.

School Activity Payments

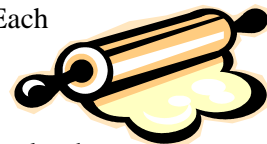
School Council would also like to remind parents/guardians that payments for school organised activities (whether it be for an excursion, in visit or Parent Club activity) must be paid by the due date in order to facilitate smooth organisation of the event and to ensure that correct financial processes are followed.

Payment through Qkr is the school's preferred method of payment; parents/guardians are able to contact the office to make alternative arrangements.

Please note that no late payments for school activities will be accepted through the office.

Cookery Program

We are all looking forward to the Cookery Program commencing Monday 20th February. Each class will be working in the Cookery Centre once a fortnight. Most recipes are vegetarian; with one recipe with meat during each term.



The program requires ingredients to be purchased to be able to make the recipes and consequently, the cost per child is \$40 for the year. Please ensure that you have paid the \$40 to enable your child to participate.

Parent Cookery Helpers Information Session

On Monday 13th February, Mrs Felton and myself will hold an information session for parents who are interested in volunteering to help with our Cookery Program. The session will be held in the Cookery & Etiquette Room from 9am until 10am for anyone wishing to attend.

Parent Club Meeting

The Parent Club are holding their first meeting for the year on **Monday, 27th February at 6.30pm** in the staffroom.

The Parent Club is made up of a group of wonderful people from our school community who assist with whole school activities and organise fund raising events.

Joining the Parent Club provides a wonderful opportunity to get to know other parents within our school community and make new friends. We would love to welcome new people to our Parents' Club crew! I hope to see you there on **Monday 27th February**.

Call for School Council Membership Nominations

Our School Council is constituted to have 12 members, including: six parent members, four Department of Education members and two co-opted community members.

The parent and department memberships are for a two year period, unless a one year vacancy is being filled. The co-opted memberships are also for a two year period and are filled by School Council once the elected members are in place. Eight meetings are held during the year, usually on a Thursday evening, commencing at 7.00pm. In rare circumstances, extraordinary meetings can be called.

Our retiring members include, Paul Newton, Gabrielle McIntyre, Amy Mraz, Paul Coad (parent members) and Dean Napier (teacher members). On behalf of our school community, I extend our sincere gratitude for the dedication demonstrated and for the significant contributions that our retiring members made to our school and students. I also wish to thank them for the wonderful support provided to me personally in my role as Principal.

The next School Council meeting with the current members will be held on Thursday 23rd February and the final meeting of the current Council will be Thursday 16th March for the Annual General Meeting at 7.00pm. The 2017 new School Council will meet after the AGM on that night.

Members of the school community are invited to nominate themselves or other persons for:

- the one, 1 year vacancies for Parent Members;
- the three, 2 year vacancies for Parent Members;

Prospective School Council members may either self-nominate or can arrange to be nominated by a person who is eligible in the same category for which you are standing. Nomination forms are available at the office.

Nominations close at 4pm, Thursday 16th February, 2017. All nomination slips must be placed in the box labelled "School Council Nominations", which is at the office. A list of candidates, nominators and seconders will be displayed at the office on Friday 17th February.

If we receive the same number of nominations as there are vacancies, the new School Council will be announced. If there are more nominations than vacancies, a ballot will be held, closing on Thursday 2nd March 2017.

Nomination forms can be collected from the front office or contact Monica Ghirxi.

Kinder Club Invitation

All 4 and 5 year olds are invited to participate in our Prep Transition Program, which begins with our free “Chalcot Kinder Club”. During Kinder Club, children do fun activities in the Prep rooms and experience activities such as Art, Music, Dance, Literature and Physical Education. This is a great opportunity for them to get to make friends with the other children, meet the teachers and become familiar and comfortable about coming to school. Meanwhile, parents are welcome to relax with a cuppa and bickie in the staffroom.

Kinder Club is held on Wednesdays from 2.30pm to 3.30pm during the year. The dates are Wednesdays 15th March, 3rd May, 7th June, 9th August, 6th September and 1st November. The final Prep Transition day is a Department of Education, Victoria wide, mandated date which is proposed for Tuesday 5th December. Confirmation of the final date will announced later this year.

In order to facilitate organisation, parents are asked to book their child in for Kinder Club by contacting the office staff.

Green Team fundraiser



Every Thursday for the remainder of Term 1, the Green Team will be selling icy poles at lunch times for \$1.00. The money raised will ensure that our wonderful Green Team can take part in the ‘I sea, I care’ program for 2017 and continue to assist the Chalcot Lodge community to be clean and green.

Riding Bikes to School



It is wonderful to see so many children from Years 4 to 6 riding their bikes to school. Our Year 4 students will be participating in the theoretical component of the Bike Education Program later this term, but are permitted to ride their bikes to school with parental permission. We urge parents to check children’s bike to ensure they are safe to ride and that children are wearing Australian

Standard approved helmets.

School Policies

We are currently reviewing our policies on Cash Handling, Investment and School Electronic Banking. Also attached in this week’s newsletter is a copy of the school’s Statement of Values. If you would like to comment on these policies, please feel free to email me through the school’s email address (chalcot.lodge.ps@edumail.vic.gov.au.).

Monica Ghirxi
Principal

Welcome to our 2017 Preps



CHALCOT LODGE PRIMARY SCHOOL

POLICY: CASH HANDLING

INITIAL COPY

19/07/2016

DRAFT/ REVIEW

8/02/2017

PURPOSE:

To safeguard assets, protect the staff involved in receipting and collection, and to minimise the risks associated with cash handling.

GUIDELINES:

The school will implement the measures outlined below, in accordance with DET guidelines and best practice requirements.

- To provide a well-managed system for cash handling in the school.
- To minimise all risks when handling cash.
- To ensure all cash payments are receipted in a timely manner and in accordance with DET guidelines.

IMPLEMENTATION:

- All monies collected in the classrooms will be forwarded to the Office in the cash-bags provided by 9.30am;
- No cash is to be kept in the classroom;
- Money will be receipted daily through CASES21 and notices stamped 'PAID', initialled and dated by Administration staff member;
- All cash is to be kept either in the secure cash drawer or the security room during the day. At the end of each day, any cash not banked must be locked in the security room. Access to the security room is to be restricted;
- Prior to banking, all cash and cheques will be reconciled to CASES21 batch;
- The depositor must sign the CASES21 bank deposit slip;
- EFTPOS settlement will be undertaken at the end of each day in a separate batch to cash;
- Banking is to be undertaken at least once per week – more often if needed. Money will not be left at the school during school vacation periods;
- Bank deposit slips are to be prepared through CASES21 and collated with automated bank counting machine receipts. The two receipts are to be filed at school for auditing purposes;
- Perform regular Bank Reconciliations;
- Any discrepancies within the banking that cannot be resolved must be reported to the Principal.
- Banking routines will differ to reduce risk; and
- Any suspicious behaviour regarding cash handling must be reported to the Business Manager and/or the Principal for investigation.

EVALUATION

This policy is to be reviewed annually by School Council to confirm/enhance internal control procedures.

CHALCOT LODGE PRIMARY SCHOOL

POLICY: INVESTMENT

INITIAL COPY

06/08/98

REVIEWED

6/02/17

PURPOSE

To ensure that funds are invested in safe securities that attract the best interest rate available with minimum risk.

GUIDELINES

School Council is responsible for ensuring that funds are invested in safe securities that attract the best interest rate available with minimum risk;

School Council can only invest funds in investments authorised by the Department of Education and Training (DET); and

The Investment Policy must be tabled annually for School Council ratification.

IMPLEMENTATION

- School Council will seek secure investments with minimum risk, eg. guaranteed by the State or Federal government, Victoria Teachers Mutual Bank;
- School Council will ensure that the period of the investment allows access to funds as needed;
- The Finance Sub-Committee is responsible for making financial recommendations to School Council for ratification;
- All investments will be lodged in the name of the School Council;
- Certificates of investment will be kept in a secure place within the school;
- Deposits, withdrawal and transfer of investments requires authorisation of two of the signatories to the school bank account, one of whom must be the Principal;
- On maturity, funds and interest may be reinvested or transferred to the School Official Account as approved by School Council;
- The level of funding in the investment account will be maintained at the maximum level possible, taking into account cash flow requirements;
- Whilst there is no fixed dollar limit to the amount in the Investment Account, all monies in this account will be accounted for as per DET requirements though the Financial Commitments Summary;
- For audit purposes, all investment transactions will be documented in the Investment Register, stating the date of lodgement, with whom funds have been invested, terms of the investment including percentage rate and maturity dates and the amount and source of monies being invested;
- Investments will be entered onto Computerised Administrative Systems Environment in Schools (CASES 21) using a Level 1 investment code;
- All investments will be reconciled on CASES 21;
- A Balance Sheet and Operating Statement Summary will be tabled at each School Council meeting; and
- The Investment Policy will be reviewed at the first Finance Sub-Committee meeting of each year, circulated to the school community, then tabled at the next School Council meeting for ratification.

EVALUATION

The Investment Policy will be reviewed by the Finance committee annually.

CHALCOT LODGE PRIMARY SCHOOL

POLICY: ELECTRONIC FUNDS MANAGEMENT

INITIAL COPY
28/03/2012

REVIEWED
6/02/2017

PURPOSE

Electronic (internet) banking offers an online facility (via a website) which provides users with the ability to undertake various banking functions, such as checking account balances, transferring funds between accounts, direct debit, direct deposit, BPAY payment/ receipts and EFTPOS (Electronic Funds Transfer Point of Sale).

GUIDELINES

In order to minimise risks, it is a Department of Education and training (DET) regulation that all cheques and negotiable instruments drawn on any account kept under the control of a School Council must be authorised by the Principal and a member of the School Council nominated by the School Council for that purpose.

The school Business Manager cannot be nominated as an authoriser under this regulation even if he or she is a member of the school council.

A single authoriser of payments via internet banking software is a clear breach of the regulations governing the payment of accounts by schools.

Schools should develop and gain endorsement of a Schools Electronic Funds Management policy that outlines decisions made by School Council regarding the schools use of electronic funds, the scope of the implementation.

Internet Banking will be in accordance with The Schools Electronic Funds Management Guidelines and the Internal Control for Government Schools and the Finance Manual for Government Schools, which are available on the DET website <http://www.education.vic.gov.au/management/financial/policy.htm>

Internal controls surrounding internet banking are critical.

A business banking package that has a two user authorisation of payments (such as Commonwealth Banks "CommBiz") is recommended as it contains a greater degree of security and access controls.

School Council must approve in writing the school's decision to use a direct deposit internet banking facility following consideration of the advantages and disadvantages, and internal controls required to be implemented.

EFTPOS terminals and CASES21 are two separate packages; all monies received by EFTPOS must be manually receipted into CASES21. Schools must ensure they have controls in place to ensure the processing of EFTPOS transactions remain safe from fraud.

Definitions:

Direct Deposit allows the school to pay funds directly into a person's or businesses nominated bank accounts eg: creditors or local payroll employee.

BPAY is a secure electronic banking product identified on a supplier/creditor account with a unique biller code.

A **direct debit** facility allows an external source eg: a regular supplier to remove funds of a pre-arranged amount from our school's official account on a pre-arranged date. Typical examples may include annual insurance premiums or monthly lease payments. Direct debit may also be used by suppliers to remove irregular amounts from the school as a result of pre-arranged agreements.

EFTPOS – Electronic Funds Transfer Point Of Sale

IMPLEMENTATION

The school will use internet banking for checking account balances, transferring funds between accounts, direct deposit of funds and direct debit payments;

Proper authorisation and approval of both the initial setting up of account details and any subsequent transactions against the account(s) will be made;

CBA CommBiz will be used for Internet Banking, in accordance with DET guidelines;

School Council has determined that the Account Administrator will be the Principal;

School Council has determined that the payment authorisers will be the Principal, one Assistant Principal and the School Council President;

The Principal, Assistant Principal and School Council nominee only, are authorised to use the security token associated with the CommBiz internet banking software;

Payments will be authorised by the School Council President together with the Principal, or the Assistant Principal in the Principal's absence;

Authorisers and Account Administrator will be reviewed by School Council at the first meeting each year or earlier if required;

Information and data, including the PINs and security tokens, will be stored in a secure location at school, except the School Council President's token, which may be held by the School Council President for use away from the school;

The school will comply with all bank imposed security measures, limits and requirements;

The administration staff members completing direct deposit banking must ensure the safe and secure storage of all documentation, including relevant CASES21 Finance reports;

Staff authorised to process EFTPOS should be minuted at School Council and their details entered onto a register;

All EFTPOS transactions must be reconciled by the authorised officer with the CASES21 transaction on a daily basis;

EFTPOS transactions will not be accepted over the phone;

The Business Manager must ensure the provision of printed documentation to Finance Committee, School Council and school auditors; and

The Schools Electronic Funds Management policy should be reviewed at least once per year to confirm/enhance internal controls.

EVALUATION

The School Electronic Funds Policy will be reviewed by the Finance committee annually.



Chalcot Lodge Primary School STATEMENT OF VALUES

Promoting healthy, safe and respectful school communities

Chalcot Lodge Primary School recognises the importance of the partnership between schools and parents to support student learning, engagement and wellbeing. We share a commitment to, and a responsibility for, ensuring inclusive, safe and orderly environments for children and young people.

This Statement of Values sets out our behavioural expectations of all members in this school community, including the principal, all school staff, parents, students and visitors. It respects the diversity of individuals in our school community and addresses the shared responsibilities of all members in building safe and respectful school communities.

Discrimination, sexual and other forms of harassment, bullying, violence, aggression and threatening behaviour are unacceptable and will not be tolerated in this school.

Our Statement of Values acknowledges that parents and school staff are strongly motivated to do their best for every child. Everyone has the right to differing opinions and views and to raise concerns, as long as we do this respectfully as a community working together.

RESPONSIBILITIES

AS PRINCIPALS AND SCHOOL LEADERS, WE WILL:

- Work collaboratively to create a school environment where respectful and safe conduct is expected of everyone.
- Behave in a manner consistent with the standards of our profession and meet core responsibilities to provide inclusive, safe and orderly environments.
- Plan, implement and monitor arrangements to ensure the care, safety, security and general wellbeing of all students in attendance at the school is protected.
- Identify and support students who are or may be at risk.
- Do our best to ensure every child achieves their personal and learning potential.
- Work with parents to understand their child's needs and, where necessary, adapt the learning environment accordingly.
- Respond appropriately when inclusive, safe or orderly behaviour is not demonstrated and implement appropriate interventions and sanctions when required.
- Make known to parents the school's communication and complaints procedures.
- Ask any person who is acting in an offensive or disorderly way to leave the school grounds.

AS TEACHERS AND ALL NON-TEACHING STAFF, WE WILL:

- Model positive behaviour to students consistent with the standards of our profession.
- Proactively engage with parents about student outcomes.
- Work with parents to understand the needs of each student and, where necessary, adapt the learning environment accordingly.
- Work collaboratively with parents to improve learning and wellbeing outcomes for students with additional needs.
- Communicate with the principal and school leaders in the event we anticipate or face any tension or challenging behaviours from parents.
- Treat all members of the school community with respect.

AS PARENTS, WE WILL:

- Model positive behaviour to our child.
- Ensure our child attends school on time, every day the school is open for instruction.
- Take an interest in our child's school and learning.
- Work with the school to achieve the best outcomes for our child.
- Communicate constructively with the school and use expected processes and protocols when raising concerns.
- Support school staff to maintain a safe learning environment for all students.
- Follow the school's complaints processes if there are complaints.
- Treat all school leaders, staff, students, and other members of the school community with respect.

AS STUDENTS, WE WILL:

- Model positive behaviour to other students.
- Comply with and model school values.
- Behave in a safe and responsible manner.
- Respect ourselves, other members of the school community and the school environment.
- Actively participate in school.
- Not disrupt the learning of others and make the most of our educational opportunities.

AS COMMUNITY MEMBERS, WE WILL:

- Model positive behaviour to the school community.
- Treat other members of the school community with respect.
- Support school staff to maintain a safe and orderly learning environment for all students.

THE DEPARTMENT OF EDUCATION AND TRAINING WILL:

- Provide support and advice to principals to equip them to manage and respond to challenging behaviour of students, parents and staff.
- Provide practical guidance and resources to support schools to manage and respond to challenging behaviour of students, parents and staff.
- Provide practical guidance and resources to support schools respond to and prevent bullying and promote cyber-safety and wellbeing.
- Provide access to evidence based resources and strategies to increase student safety, wellbeing and engagement.
- Provide schools with practical and legal support as required.
- Provide parents with practical guidance and resources to resolve conflicts with the school.

CONSEQUENCES FOR FAILING TO UPHOLD THE STATEMENT OF VALUES

UNREASONABLE BEHAVIOURS

Behaviours that are considered inappropriate on and adjacent to school grounds or in relation to school business and that do not uphold the principles of this Statement of Values include when a person:

- is rude, aggressive or harasses others
- sends rude, confronting or threatening letters, emails or text messages
- is manipulative or threatening
- speaks in an aggressive tone, either in person or over the telephone
- makes sexist, racist or derogatory comments
- inappropriately uses social media as a forum to raise concerns/make complaints against the school
- is physically intimidating, e.g. standing very close.

CONSEQUENCES

Principals are responsible for determining what constitutes reasonable and unreasonable behaviour.

Unreasonable behaviour and/or failure to uphold the principles of this Statement of Values may lead to further investigation and the implementation of appropriate consequences. This may include:

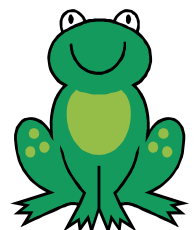
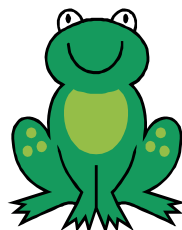
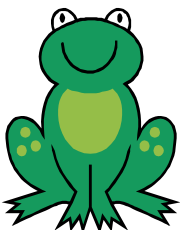
- utilising mediation and counselling services
- alternative communication strategies being applied
- formal notice preventing entry onto school premises or attendance at school activities.
- an intervention order being sought
- informing the police which may result in a charge of trespass or assault

By agreeing to meet specified standards of positive behaviour, everyone in our school community can be assured that they will be treated with fairness and respect. In turn, this will help to create a school that is safe and orderly, where everyone is empowered to participate and learn.



DIARY DATES

Monday	13 th	February	Swimming Trials	9am – 11am
Tuesday	14 th	February	Assembly – Badge Ceremony	2.35pm – Hall
Thursday	16 th	February	Family Fun Night & Parent Information Evening	5.30pm – 7.00pm
Monday	20 th	February	Cooking Program begins	\$40 Payment due by 16 th February via QKR
Wednesday	22 nd	February	District Swimming	Selected Students
Thursday	23 rd	February	School Council	7.00pm - Staffroom
Friday	24 th	February	Green Team Workshop 2	Reply due by Tuesday 21 st Feb
Monday	27 th	February	Parent Club	6.30pm – Staffroom
Tuesday	28 th	February	Yr 3-6 Football Clinic	Melbourne Football Club
Tuesday	28 th	February	Assembly - Student Achiever Awards	2.45pm – Hall
Tuesday	7 th	March	Choir Visits Kindergartens	Reply due via tiqbiz by 1 st March
Wednesday	8 th	March	Division Swimming	TBA
Friday	10 th	March	School Photos	
Monday	13th	March	Labour Day Public Holiday	No School
Tuesday	14 th	March	Assembly	2.45pm – hall
Wednesday	15 th	March	Kinder Club	2.30pm – 3.30pm
Thursday	16 th	March	School Council AGM	7.00pm – Staffroom
			New School Council	7.15pm - Staffroom
Sunday	19 th	March	Green Team Bunnings BBQ	Dandenong 8.00am – 4.00pm
Monday	20 th	March	Parent Club	6.30pm – Staffroom
Tuesday	21 st	March	Harmony Day	TBA
Tuesday	28 th	March	Assembly – Froggy Awards	2.45pm – Hall
Wednesday	29 th	March	Region Swimming	TBA
Friday	31st	March	End of Term 1	2.30pm dismissal
Tuesday	18th	April	Term 2 Commences	9.00am start



Linden Place Pharmacy – Thank you!

Thank you once again to Linden Place Pharmacy for their generous Term 1 donation of supplies for our Kitchen Classroom. Your generosity is greatly appreciated.

BEFORE AND AFTER SCHOOL CARE

Child Care Benefit and Child Care Rebate available for all families.

Morning: 7.00am – 8.45am Monday to Friday during school term, excluding all Victorian Public Holidays.

Permanent/casual: \$ 15.00.

Breakfast is provided until 8.30am.

Our program for next week will include the following:-

- Making personalised stationary.
- Ball Tiggys.
- Hand print murals.
- Soccer.
- Wind socks.

Afternoon: 3.30pm – 6.00pm Monday to Friday during school term, excluding all Victorian Public Holidays.

Afternoon snack and drink provided.

Permanent/casual: \$ 19.00.

For program information, bookings or cancellations, please contact Annabell on 0400 194 859 on weekdays.

Y.L.V Team

UNIFORM SALES

School uniform items can be purchased directly from the Beleza School Uniform Store at shop 7, 151 – 159 Princess Hwy, Hallam, phone 9702 3181. Mastercard and Visa are accepted.

Beleza order forms are also available at the school office. When placing your order you will need to make payment to the school either by cash or by completing your credit card details on the order form. Beleza staff will then deliver your order the school.

SCHOOL BANKING

Don't forget that EVERY FRIDAY is School Banking day and students should hand in their deposit book first thing on Friday.

Welcome to School Banking for 2017! Every child has been given a Parent Pack containing information about this year's banking program. The fold-out leaflet contains the rewards ordering slips, and details of this year's major competition.

REWARDS NEWS: Rewards can be ordered as soon as your child has 10 tokens.

NEW REWARDS AVAILABLE NOW:

Colour Change Markers and Cyber Handball. **OLDER REWARDS STILL AVAILABLE:** Deep Sea Savers Money Box (1 left), Dollarmites Money Box, Outback Pat Bag Tag, Outer Space Savers Money Box (2 left), Sea Streamers (1 left), Shark Keyring (1 left) and Swim Bag (1 left).

MAJOR COMPETITION: Every banker aged 4-13 who makes a minimum of 15 deposits before the end of Term 3 will be eligible to win a family trip to Tokyo Disneyland with spending money! There are 30 banking weeks in that time, so there's plenty of opportunity to be in the running. For further details go to <https://www.commbank.com.au/personal/kids/school-banking/2017-school-banking-grand-prize-conditions-of-entry.html>

Ingrid Williams

School Banking Coordinator





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Entertainment Education
since 1993

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Caroline Etienne Ballet Centre

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Director: **Caroline Etienne (A.I.S.T.D)**



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